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LEGISLATIVE RESOURCE CENTE

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U.S. HOUSE OF REPRESENTATIVES

# U.S. House of Representatives 112<sup>th</sup> Congress

# EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Employee (print or type): Christopher Berardini
Name of Accompanying Family Member (if any): None
Relationship to Employee: Spouse Child Other (specify):
Date of Departure and Date of Return: 8/21/2011-8/26/2011
Dates at Personal Expense: None
Itinerary (cities of departure – destination – return):  Washington DC (IAD) - Lamaca, Cyprus (LCA) - Washington, DC (IAD)
Sponsor(s) (who paid for the trip): CFA - Cyprus Federation of America
Describe meetings and events attended (attach additional pages if necessary):  See attached
Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):  1. ✓ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;  2. ✓ the Privately-Sponsored Travel Approval Form completed by the employee; and  3. ✓ the Committee on Ethics letter approving my participation on this trip.
I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box):    If not, explain:

#### TRAVEL EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	\$5,000	\$1,190	\$1,000
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:		
For accompanying family member:		

I certify that the information	contained in thi	sform	is true,	complete,	and correct	to the best	of my
knowledge.	/ ./	/_	1/	-	12		

SIGNATURE OF EMPLOYEE:

9/7/2011

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Michael G. Grimm

SIGNATURE OF SUPERVISING MEMBER.

9/7/2011

Version date 1/2011 by Committee on Ethics

### U.S. House of Representatives Committee on Ethics

# PRIVATELY SPONSORED TRAVEL: TRAVELER FORM For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED

**DEPARTURE DATE**. Absent exceptional circumstances, permission will <u>not</u> be granted for requests received less than 14 days before the trip commences.

Na	me of Traveler:	Chris Berardini
	the best of my k Signature:	e information contained on both pages of this form is true, complete, and correct to nowledge.  natory (if other than traveler):
	9	ne of employing Member/Committee: Rep. Michael G. Grimm
	Office address:	512 Cannon HOB, Washington, DC 20515
	Phone number:	202-225-3371
	Email address of	contact person: blaire.bartlett@mail.house.gov
	media appearance	the sponsoring entity is a media outlet and the traveler is a Member traveling to make a sponsored by that entity <u>and</u> these forms are being submitted to the Committee less are the trip departure date.
NC		complete the contact information fields above, as Committee staff may need to if additional information is required.
If t	here are any quest	ons regarding this form please contact the Committee:
	Committee on Et U.S. House of Re	

Version date 2/2011 by Committee on Ethics

Washington, DC 20515 (202) 225-7103 (phone) (202) 225-7392 (fax)

## U.S. House of Representatives Committee on Ethics

### PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1.	Name of Traveler: Chris Berardini
2.	Sponsor(s) (who will be paying for the trip): Cyprus Federation of America
3.	Travel destination(s): Cyprus (Larnaca and Nicosia and surrounding cities/villages)
4.	a. Date of Departure and Date of Return: Sunday, August 21 - Saturday, August 27, 2011
	<ul> <li>b. Will you be extending the trip at your personal expense? ☐ Yes ✓ No</li> <li>If yes, dates at personal expense:</li> </ul>
	11 yos, dates at personal expense.
5.	a. Will you be accompanied by a family member at the sponsor's expense?  Yes VNo
	b. If yes, name of accompanying family member:
	c. Relationship to traveler: Spouse Child Other (specify):
6.	a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? Yes No
	b. If yes, check one of the following: N/A – Sponsor checked 9(a) or 9(b)
	(1) Approval for one-night's lodging and meals is being requested: or
	(2) Approval for two-nights' lodging and meals is being requested:  If "(2)" is checked, explain why the second night is warranted:
7.	Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box):
8.	Explain why participation in the trip is connected to <u>your</u> individual official or representational duties:  One of the primary goals of the CFA is to educate Members and their staff of Greek/Cypriot issues, and as a staffer of a Member of a
	district with a high concentration of Greeks, a trip will be beneficial to performing my duties as Chief of Staff and fostering the mission of the CFA.
9.	FOR STAFF: TO BE COMPLETED BY YOUR EMPLOYING MEMBER:
	I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.
	Date: 08/01/2011 Winacl A. Arimm
	Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

### U.S. House of Representatives Committee on Ethics

# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM (provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1.	Sponsor(s) (who will be paying for the trip): Cyprus Federation of America (CFA)
2.	I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box):
3.	I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box):
4.	Is travel being offered to an accompanying family member of the House invitee(s)? Yes Vo
5.	Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary):  Rep. Michael Grimm and Chris Berardini. The CFA strives to educate
	Members of Congress and their staff on Greek/Cypriot issues so they may better serve their constituents.
6.	Dates of travel: Sunday, August 21 - Saturday, August 27, 2011
7.	Cities of departure – destination – return: Washington, DC (IAD) - Larnaca, Cyprus (LCA) - Washington, DC (IAD)
8.	Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box):
0	
9.	<ul> <li>I represent that (check one of the following):</li> <li>a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: □or</li> <li>b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent:</li> </ul>
ū	✓ <u>or</u>
4	c. The trip is for attendance at a one-day event <i>and</i> lobbyist involvement in planning, organizing, requesting, or arranging the trip was <i>de minimis</i> under the Committee's travel regulations.
10.	If travel is for participation in a one-day event ( <i>i.e.</i> , if you checked Question 9(c)), check one of the following: a. One-night's lodging and meals are being offered: $\square$ or
	b. Two-nights' lodging and meals are being offered:  If "b" is checked, explain why the second night is warranted:
	, are overlied in fair to materialized.

11.	If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyis or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box):
12.	Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip:  The primary goal of the CFA is to maintain
	the unification of the Greek/Cypriot Community in the US and the preservation an promotion of the Greek/Cypriot customs,
	traditions, principles and ideals amongst the Greeks/Cypriots living in the US. The CFA is solely responsible for organizing and funding this trip.
13.	Describe each sponsor's organizational interest in the purpose of the trip:
	The CFA is a non-profit organization with a mission to preserve and expand Greek language,
	history and culture in the US.
14.	Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted:
	Business Class on a commercial airline
	I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box):
16.	I represent that either (check one of the following):
	a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:   or
	b. The trip involves events that are arranged or organized <i>specifically with regard</i> to congressional participation:
	If "b" is checked, detail the cost per day of meals (approximate cost may be provided): Some days will
	have events already planned, other days will have lunch/dinner meetings specifically for trip attendees. Est. \$100/day
17.	Reason for selecting the location of the event or trip: The trip will take place in Cyprus in order to educate
	Members of Congress and their staff about the Greek/Cyprus-US relationship.
18.	Name of hotel or other lodging facility: Cyprus Hilton Hotel (Nicosia)
19.	Cost per night of hotel or other lodging facility (approximate cost may be provided):
	King Guestroom \$155 and/or King Executive Room \$170
20.	Reason(s) for selecting hotel or other lodging facility: Location and Cost
*	

#### 21. TOTAL EXPENSES FOR EACH PARTICIPANT

☐ actual amounts ☐ good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$5,000	\$1,190	\$1,000
For each accompanying family member			1 1

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying family member		

22.	I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports.
	security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and
	are necessary for the purpose of the trip (signify "yes" by checking box):

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The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics U.S. House of Representatives 1015 Longworth House Office Building Washington, DC 20515 (202) 225-7103 (phone) (202) 225-7392 (fax)

Version date 3/2011 by Committee on Ethics

COMMITTEE ON FINANCIAL SERVICES

ASSISTANT WHIP

# Congress of the United States House of Representatives

Washington, DC 20515-3213

August 5, 2011

Committee on Ethics US House of Representatives 1015 Longworth House Office Building Washington, DC 20515

Dear Chairman Bonner and Ranking Member Sanchez,

Enclosed please find paperwork regarding a privately-sponsored trip my Chief of Staff, Chris Berardini, would like to take to Cyprus from August 21, 2011 to August 27, 2011. The trip is sponsored by the Cyprus Federation of America – an organization that does not employ a federally registered lobbyist.

If you have any questions or require additional information, please contact my Executive Assistant, Blaire Bartlett, at (202) 225-3371 or <a href="mailto:bartlett@mail.house.gov">blaire.bartlett@mail.house.gov</a>.

Thank you.

Sincerely,

Michael G. Grimm Member of Congress

ichael A. Himan

512 CANNON HOUSE OFFICE BUILDING WASHINGTON, DC 20515 (202) 225-3371

265 New Dorp Lane, 2nd Floor Staten Island, NY 10306 (718) 351–1062

7308 13TH AVENUE
BROOKLYN, NY 11228
(718) 630-5277

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# CYPRUS FEDERATION OF AMERICA, INC.

Member of World Federation of Overseas Cypriots • Member of SAE

Peter Papanicolaou, President

8747 20th Avenue • Brooklyn, NY 11214 • Telephone: (718) 946.2700 • Fax: (718) 946.2400 peter.papanicolaou@verizon.net • www.cyprusfederation.org

August 1, 2011

The Honorable Michael G. Grimm 512 Cannon House Office Building Washington DC 20515

Dear Representative Grimm,

We would like to invite you to join us on a trip to Cyprus sponsored by the Cyprus Federation of America (CFA) during the August 2011 summer recess.

The CFA is a non-profit organization with a mission to promote the rights, and freedoms of the Cypriot people, and work towards the termination of the illegal occupation of Cyprus from Turkey. The Federation strives to educate Members of Congress and their staff on the close ties between the people of the United States and the people of Cyprus through social, cultural, educational, philanthropic, and other exchanges. The CFA was established in 1951 and has been the leading umbrella organization serving all Cypriots in the United States.

The trip will explore critical foreign policy and national security challenges facing both the United States and Cyprus and how the two countries are working together. The program will include discussions with members of the Cyprus government, local government officials of Nicosia, U.S. officials and the significance of Cyprus in world history.

All trip expenses will be paid for by the Cyprus Federation of America and aspects of the trip will be in accordance with House Ethics rules. No later than 14 days prior to departure, participants are responsible for submitting two forms to the House Committee and Ethics. CFA will provide you with a copy of the Private Sponsor Travel Certification Form. You must also submit a completed and signed Privately Sponsored Travel Traveler Form to the Committee.

We hope that you will be able to join us for an exciting and educational trip. If you are able to participate please contact
Mr.Tasos Zambas at (917) -345-2696.

Sincerely,

Peter Paparlicolaou

President

Cyprus Federation of America

Honorary Member: 'Dinos Moushoutas • Past President: 'Dr. Savvas Zavoyiannis • 'Rev. John Zanetos • 'Christos Messaris • 'S. Nicholas • 'Praxitetis Loizides 
'Christos Papadopoulos • 'Militades K, Demetriou • 'Dr. A. Michaelides • 'Loucas Christodoulou • 'Paul Pyrros • 'Savvas Ashiotis • Demetris Varianides
• Dr. Christopher H. Costis • 'James Oratis, Hon. Consul • Andreas Konnaris • 'Christopher J. Christodoulou, Th.D. • Philip Christopher • Harry Theofanous 
Andreas Konnaris • Ambassador Clay Constantinou • Andreas D. Comodromos • Peter Papanicolaou • Savas C. Tsivicos

# PRELIMINARY ITINERARY (Subject to Change)

### Congressional trip to the Republic of Cyprus August 20/21, 2011 – August 27, 2011

Saturday, August 20th

Congressman Grimm: Depart from Tel Aviv Ben Gurion Airport at 6:55 PM and arrive at Cyprus Larnaca Airport at 7:55 PM

Check in at hotel in Nicosia, Cyprus

#### Sunday, August 21

Chris Berardini: Depart from Dulles Aiport at 10:02 PM and arrive into Cyprus Larnaca Airport at 6:40 PM on Monday, August 22

Congressman Grimm: Meeting with Minister of Finance and Central Bank of Cyprus followed by tour of historical sites.

#### Monday, August 22 - Friday, August 26

- Meeting with the President of the Republic of Cyprus
- ♦ Meeting with the Presidential Commissioner
- ♦ Meeting with the Minister of Foreign Affairs
- ♦ Meeting with the Chairman of the Committee on Foreign Relations
- ♦ Meeting with the Director General of the House of Representatives
- ♦ Meeting with the Director of the Diplomatic Office of the President
- Meeting with the Ambassador of the United States of America
- Meeting with Bishop Porphyrios of Neapolis
- Meeting with Cyprus Chamber of Commerce and Industry
- ♦ Meeting with the Mayor of Nicosia
- Meeting with the Mayor of the occupied city of Famagusta and the Mayor of Deryneia
- Meeting with the Greek Cypriot Representative to the Committee of Missing Persons
- ♦ Meeting with the Director of the Service for the Missing Persons
- ♦ Tour of the Cyprus Archeological Museum
- ♦ Tour of the Byzantine Museum
- ♦ Tour of the Buffer Zone
- ♦ Tour of the old city of Nicosia, the cease-fire line and Ledra Street in Nicosia
- ♦ Tour of the Mosque of Umm Haram (Hala Sultan Tekke)
- Visit with local community at Pyla Village, a mixed village of Greek and Turkish Cypriots

#### Saturday, August 27

Chris Berardini: Depart Cyprus Larnaca Aiport at 8:05 AM and arrive into Dulles at 4:22 PM

Congressman Grimm: Depart Cyprus Larnaca Airport at 8:05 AM and arrive into Newark at 7:05 PM